THE UNIVERSITY OF BRITISH COLUMBIA
Irving K. Barber Faculty of Science
Okanagan Campus

Department of Biology
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Directed Studies Policy

General Guidelines:

1. Students will normally be in the 3rd or 4th year of their degree with a major in Biology, Microbiology, EEB or Zoology.

2. Students will identify and discuss a project with a potential supervisor in Biology.

3. If the supervisor is in another Department, and the student proposes to do a directed studies course in Biology, then a co-supervisor in the Department of Biology is required.

4. In consultation with the student, the supervisor will use the appropriate Biology course outline which indicates the course content, mark distribution, due dates, and other requirements. Course activities may include lectures, a review of literature, field work, or laboratory-based experiments. The supervisor and the student should discuss if an oral presentation or poster will be given. The distribution of marks will be determined by the supervisor in consultation with the student.

5. The Directed Studies Application form is found online at: https://ikbsas.ok.ubc.ca/student-resources/undergrad/student-forms/.

6. The course outline will accompany the application form for directed studies. The Directed Studies Course Outline Template is found online at: https://biology.ok.ubc.ca/about/staff-faculty-forms.

7. All directed study projects must be approved by the Department Head and the Associate Dean for students in the IKBSAS.

8. Students taking directed studies courses involving lab work or hazardous material must obtain all required safety certificates (e.g., WHMIS certification) and permits prior to starting the lab work. It is the supervisor's responsibility to ensure all safety procedures are followed.

9. If sufficient funds are available the Department Head will endeavor to equitably reimburse undergraduate directed studies and honours thesis projects for supplies needed for the project. Ceiling amounts will be determined annually by the Department Head. Funding for posters for Directed Readings projects may be available but is not guaranteed.